

RIALTO UNIFIED SCHOOL DISTRICT

20____ - ____ *Application for School Connected Organizations*

New Application (school-approval)
Complete Sections I thru IV

Renewal Application - *Required each school year*
Complete all Sections

New Application (final approval)
Complete Sections V thru VI

Change to Executive Board Officers
Complete Section II

I. GENERAL INFORMATION

Name of Organization	School Site	
Mailing Address	Date Requested	
	Web Address	

II. EXECUTIVE BOARD OFFICERS

	Name	Address	Phone	Email	Term End Date
President					
Vice President					
Secretary					
Treasurer					

III. PURPOSE (Describe the purpose of the organization)

IV. ANNUAL OBJECTIVES (List specific goals for the school year)

SCHOOL SITE APPROVAL

This certifies you have satisfied sections I thru IV. Please complete remaining sections and resubmit for Final Approval. You are not authorized to operate as a school connected organization until all sections have been satisfied and signature for final approval is received from the school site administrator.

Initials School Site Administrator: _____ Date: _____

V. FINANCIAL INFORMATION

Name of Bank		Account Number	
Address of Bank		Authorized Signers	
Tax ID # (EIN)			

VI. REQUIRED DOCUMENT (Attach copies)

- | | |
|---|--|
| <input type="checkbox"/> Constitution | <input type="checkbox"/> 501 (c)(3) Federal Determination Letter |
| <input type="checkbox"/> Bylaws | <input type="checkbox"/> Hold Harmless Agreement |
| <input type="checkbox"/> Proof of Tax ID # | <input type="checkbox"/> Certificate of Insurance |
| <input type="checkbox"/> Manual Acknowledgement Form signed by each Officer | <input type="checkbox"/> Detailed Bank Statements (Current 6 months) |
| | <input type="checkbox"/> Fundraiser List |

District may request additional documents as deemed necessary.

FINAL APPROVAL

This certifies you have satisfied all sections of the Rialto Unified School District Application as a PTO/PTA/BOOSTER. Authorizations are granted every 2 years. You must resubmit your application every 2 years to continue to operate as a school connected organization.

School Site Verification School Connected Organization Workshop Attendance:

Name of Attendee _____ Date of Attendance _____

School Site Administrator Signature of Approval: _____ Date: _____

Authorized Date: From _____ To _____

** School Site - Provide a copy of the completed application (including attachments) to Fiscal Services*

DENIED APPLICATION

Based upon the information submitted on this application the Rialto Unified School District hereby denies the Application for a School Connected Organization.

Signature of School Site Administrator: _____ Date: _____

Rationale: _____

A school connected organization reserves the right to re-apply once the basis for denial has been remedied.